

# WORLINGTON VILLAGE HALL

## Minutes of the Village Hall Charity Trustee Meeting

Thursday 2<sup>th</sup> April 2026 in the Village Hall at 7.30pm

Charity No: 208949

**Trustees present:** Nick Foster (NF) and Tim French (TF)

**Also present:** Secretary – Joanna Priestley (JP), Sue French (Friends of Worlington Village Hall - FOW)

ITEM	Action
<b>1</b>	<b>Welcome and Apologies for Absence</b> NF welcomed everyone to the meeting. One member of the public attended and apologies received from the Chairman, Brian Fry, Lesley Osborne and Steve Foster.
<b>2</b>	<b>Approval of Minutes</b> The minutes of the meeting held on 5 <sup>th</sup> February 2026 were approved by the Trustees and signed by NF.
<b>3</b>	<b>Update from Friends of Worlington VH</b>
<b>3.1</b>	<b>Bookings</b> Sue French updated the Trustees that the table top sale held at the end of February was not as big a success as was hoped but some profit was made from cake sales as well as the table top participants. The hall was hired for a private party last week with another this weekend plus another two parties in April. Sue explained that an education company had begun using the hall for and it was hoped this would continue.
<b>3.2</b>	<b>Future Events and Bookings</b> Sue confirmed that hiring out the hall on a Tuesday evening for table tennis had been advertised and it was hopeful there would be interest. Sue stressed the importance of continuing to promote the hall for hire. FOW were planning a scarecrow festival in August but would need to ensure the participation of the village before promoting it. NF asked if a collaboration with the church could be considered and also offered to help distribute leaflets to parishioners.  Sue explained that the cleaner has doubled her hours and is also working on a Monday. The floors look much better with a new mop and upgraded Hoover.
<b>3.3</b>	<b>Funding update</b> Sue confirmed that funding for a second table tennis table had been requested from West Suffolk Council. TF reminded the Trustees that a grant for further new windows had been secured by the Parish Council from Suffolk County Council.
<b>4</b>	<b>Finances</b>
<b>4.1</b>	<b>Account Balances</b> JP explained that the balance of the current account as at 2 <sup>nd</sup> April was £10,800.47. The savings account stood at £432 which comprised the new 100 Club funds. JP noted that she had transferred 546.68 being the profit from the first year of the 100 Club from the savings account to the current account.
<b>4.2</b>	<b>Payments for Approval</b> Regular payments to cleaner and for water and electricity had gone out. JP sought approval to pay the annual waste collection invoice and the insurance premium which were approved.

# WORLINGTON VILLAGE HALL

## Minutes of the Village Hall Charity Trustee Meeting

Thursday 2<sup>th</sup> April 2026 in the Village Hall at 7.30pm

Charity No: 208949

### 4.3 Petty Cash

JP confirmed that the petty cash balance as at 2<sup>nd</sup> April 2025 was £180.73.

### 4.4 Card reader machine

BF would provide an update at the next meeting.

### 4.5 Anonymous Donation

TF explained that a generous donation of £1,000 had been gifted to the Village Hall Charitable Trust from a parishioner who wished to remain anonymous. The Trustees and FOW both gave their thanks to the donor and said this money would greatly help with the running costs of the hall.

### 5 Insurance Renewal

JP explained that she had amended the policy to include new items purchased in the last year which increased the premium by £50.

### 6 Electricity/Smart Meter update

JP confirmed that the online account shows that smart readings have been taken since March so assumes this issue has been resolved.

### 7 Repairs and Maintenance

Sue confirmed that the tea trollies had been removed. TF explained that the stuck tap in the gents which was leaking slightly had been removed by Floheat this week with new taps installed on both basins.

### 8 100 Club Draw

JP explained the 100 Club had started a new year with roughly the same uptake as last year. TF drew out the numbers for the April draw and the winners are:  
1<sup>st</sup> prize of £20 to Laura Ruhan (48) and 2<sup>nd</sup> prize of £10 to Linda Breeze (2).

Meeting closed at 8.20pm

Signed:

Date:

2026