

Worlington Parish Council

Parish Council Office: 3 Scott Avenue Mildenhall Suffolk IP28 7LT

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COUNCILLOR'S SUMMONS TO ATTEND - PRESS AND PUBLIC INVITATION TO ATTEND THE Annual Meeting of the Parish Council To be held on THURSDAY 16TH MAY 2019 to commence at 7:45pm (or upon conclusion of the Annual Parish Meeting)

AGENDA

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

ANNUAL COUNCIL BUSINESS

- 19/05/1 Election of Chairman & Receive Chairman's Declaration of Acceptance of Office
- 19/05/2 Apologies for Absence
- 19/05/3 Election of Vice Chair & Receive Vice Chair's Declaration of Acceptance of Office
- 19/05/4 Declarations of Acceptance of Office by Members
- 19/05/5 To receive Declarations of Members Interest & Updated Register of Interests Forms
- 19/05/6 Appointment of Councillor Responsibilities & Representatives on Outside Bodies
- 19/05/7 Appointing of Responsible Financial Officer
- 19/05/8 Adoption of Annual Governance Statement and Internal Audit Report 2018/19
- 19/05/9 To approve the Accounts for the year ending 31st March 2019
- 19/05/10 To Review & Adopt the Budget for 2019/20
- 19/05/11 Review & Adoption of Financial Risk Assessment 2019/20
- 19/05/12 Review Effectiveness of Internal Audit Procedure 2019/20
- 19/05/13 To Consider any Annual Donations 2019/2020

ORDINARY COUNCIL BUSINESS

19/05/14

- 19/05/14.1 **Approve the minutes of the meeting held on 15th March 2019**
- 19/05/14.2 **Approve the minutes of the Extraordinary Meeting held on 3rd April 2019**

19/05/16 Planning

19/05/17 Highways Issues

- 19/05/17.1 Traffic Calming Update
- 19/05/17.2 Golf Links Road Flooding Update

19/05/18 Finance & Policies

- 19/05/18.1 Parish Council Bank Reconciliation from list of payments/receipts
- 19/05/18.2 Cheques for signing & approval & authorise payment of outstanding invoices
- 19/05/18.3 Village Hall Accounts and Bank Reconciliation & Cheques for signing
- 19/05/18.4 Adopt Revised NALC Standing Orders July 2018
- 19/05/18.5 Consider the Clerks Hours

19/05/19 Correspondence

19/05/20 Parish Matters

- 19/05/20.1 'Hythe' River Access Project Update
- 19/05/20.2 Village Sign Update
- 19/05/20.3 Bus Stop – (Freckenham Road) Update
- 19/05/20.4 Parish Bridge Repairs Quotes

19/05/21 Village Hall

- 19/05/21.1 Adopt the Annual Accounts for 2018/19
- 19/05/21.2 Funding Update

Next Meeting to be held on Thursday 4th July 2019 at 7:30pm in the Village Hall.

Members of the Public are very welcome to attend the meetings of the Parish Council but they will not be permitted to speak once the meeting has officially commenced from item 1 on the agenda.

Signed: *Vicky Bright* Clerk/Proper Officer to Worlington Parish Council 11th May 2019